



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB # 04202023JKG Districtwide New Water Bottle Fillers Project

DEADLINE: April 20, 2023 @ 2:00 PM, Central Time

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

Kingsbury ES, 4055 Bayliss, Memphis, TN 38108 April 6, 2023 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves gravesj1@scsk12.org and LaJuanna Jones-Sulton, jonessultonlm@scsk12.org by 2:00 PM/CST on April 12, 2023. Subject line of email shall read “Questions –IFB # 04202023JKG Districtwide New Water Bottle Fillers Project”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on April 13, 2023, by 4:00PM.

IMPORTANT DATES:

Bid Release	March 31, 2023
Pre-Bid Meeting	April 6, 2023 @ 9:30 am
Questions or Requests Due	April 12, 2023 @ 2:00pm
Questions and Answers Posted	April 13, 2023 @ 4:00 pm
Bid Due / Bid Deadline	April 20, 2023 @ 2:00 pm

Thank you.
Procurement Services
Memphis-Shelby County Schools